

PRIVACY NOTICE - KERRY BLUE TERRIER RESCUE

25th May 2018

How we use your information

Read this to find out how and why we use your personal information that you give us

HOW WE USE YOUR INFORMATION

When you contact the Rescue we ask you to give us some of your personal details so that we can carry out our activities as a Rescue for the specific breed of dog, the Kerry Blue Terrier. We are committed to keeping all the information that we hold about you secure, private and confidential.

This notification explains why we need to collect your personal details and what we need to do with them. It also sets out the legal basis on which we collect and use your information and outlines the rights you have under current data protection legislation.

WHICH OF MY DETAILS DO YOU COLLECT?

We'll ask you for any of the following information and only where necessary to enable us to carry out our day to day work as a rescue. Full name, date of birth, postal address, phone number, email address, histories of ill health in so much that they would affect the ability to fully care for a dog, a recent utilities bill and ID such as a driving license. Some of this information is collected so that we can verify your identity and address. The collection of this information, with your permission, also enables us to send our volunteers to your address prior to us releasing a dog into your care to perform necessary safety checks. Inability to provide us with this data may risk you not being able to receive a dog from us either as a foster or as an adopter. In certain circumstances we collect your email address from email notifications sent to us by PayPal only so that we can thank you for your donations or add you to our database as a volunteer. In respect of volunteers who seek reimbursement we safely store account information on the form that has been completed by the volunteer.

WHEN DO YOU COLLECT THESE DETAILS?

We will collect them when you donate to us, send us various forms via our website, call, text or whatsapp us, send it via social media or simply write to us by email with personal information. We also collect it when you complete one of our forms when you wish to apply to give up a dog, or are interested in becoming a volunteer, supporter, foster parent, an adopter or seeking reimbursement.

USING OUR WEBSITE, EMAILS AND SOCIAL MEDIA

Our website, and the emails we send out do not use cookies or other tracking technologies to collect information. When you use our website or online media we may collect information that you post in order to see whether we can help you or support you in furthering your knowledge with the breed or about us. We may use social media to communicate with you and we may use posts on social media to find out how you view us and what we do.

PROVIDING DETAILS ON BEHALF OF SOMEONE ELSE

When you give us details about someone else, you must have their agreement to do so. This is also applicable if you live in a multi person household where you are not the owner and you are applying to be the main caregiver to a Kerry Blue.

WHAT DO YOU DO WITH MY INFORMATION?

The main reasons we use your information are to provide you with good and effective communication whilst performing our work as a rescue.

We may also use your information to:-

- Meet our obligations to check your identity, address and legal ownership.
- Prevent or detect crime
- Develop, test and improve what we do
- Invite you to take part in market research and surveys. Carry out anonymous statistical analysis (no personal identification is included in this presentation of information)
- Write to you to keep you up to date with our activities and financial information (unless you have opted out)
- Run competitions, events, auctions, promotional activities and sell KBT merchandise.

WHO DO YOU SHARE MY DETAILS WITH?

We will only share your details with prior express permission from you. This is normally needed when we are connecting owners, transporters, trainers, vets and kennels to ensure the best possible service can be given to the dog at all times.

We are required by the Kennel Club to disclose statistics on a yearly basis. Disclosure of personal data and individual's identity is not requested nor is it provided.

We may share your information with the rescues insurance company, your insurance company and the pet microchip companies that we work with but only with your knowledge and permission. In circumstances where we are not required to request your permission your information could be shared in compliance with our legal obligations or any lawful disclosure requests.

You can also ask us to share your information with anyone else.

HOW LONG DO YOU KEEP MY INFORMATION FOR?

We keep your personal information where we have an ongoing legitimate or lawful need to do so. When we no longer have a legitimate or lawful need to keep your personal information, we will delete it.

KEEPING EACH OTHER INFORMED

We will give you information about the dogs under our care, what we do, how we spend your donations and our fundraising activities. If we need to contact you we will call you, write to you by email or send a text message (including Face book messenger or whatsapp).

In the event of a data breach that could lead to a high risk to your rights and freedoms, we will let you know as soon as we reasonably can.

To make sure you can receive information and communications from us, please make sure you tell us whenever you change your name, address, phone number or email address. Giving us your most up to date details will help us to protect your information by making sure any information we send you doesn't fall into the wrong hands.

You can update your details by contacting us.

THE LEGAL BACKGROUND AND YOUR RIGHTS

Here we summarise the lawful basis on which we collect and use your information and outline the rights you have under current data protection legislation.

LAWFUL BASIS

We are allowed to use your personal information for a range of reasons, called "lawful basis".

These are:-

Contract

We need to collect and use your personal information to be able to assist in our day to day work as a rescue. We cannot provide the service if you don't give us the information we ask for.

Legal Obligation

We may need to use your personal information to meet our legal obligations, for example we may need to check your identity, address and legal ownership of a dog.

Legitimate Interest

We have a legitimate interest in promoting the dogs in our care. For this reason, we may use your personal details to, for example, send you information about the dogs that we think you may be interested in. You can ask us to stop sending information to you at any point in time.

Consent

We only rely on consent as a lawful basis for using your personal information in a few limited circumstances, for example if you ask us to share your personal information with an authorized third party who offers a relevant service such as with an insurance company, a microchip company or if you want us to share your information with other volunteers of the rescue, as is the case with transporting dogs. You can withdraw your consent at any time, and we make it easy to withdraw consent as it is to give it.

Your rights

You have a range of data protection rights in relation to the information we hold about you. You can exercise any of these rights by contacting us.

Right of Access

You can ask us to provide you with a copy of the information we hold about you by making a “Data Subject Access Request” and send it to Emma at kbtr.sales@gmail.com. You can request a copy of any form that we hold containing your details.

Right to Rectification

If the information that we hold about you is incorrect, out of date or incomplete, please let us know and we will put it right.

Right to Restrict Processing

If you think the information that we hold about you isn't accurate, you can ask us not to process it until we have corrected any errors or verified that the information is accurate.

Right to Erasure

You can ask us to delete your personal information when:

- We no longer need it
- You have given us consent and you later withdraw it
- You have objected to us processing your information and we have no lawful basis to do so
- We are legally obliged to delete it

Right to Object

Where we have a legitimate interest in processing your personal information, you can object to this.

Right to Lodge a Complaint with a Supervisory Authority

If you have a complaint about the way we have used your information, please contact us first and we will do our best to put things right for you. If you're not happy with our response, you can escalate your complaint to the Information Commissioners Office (ICO) details of which can be found at the end of this document.

Changes to how we use your information

From time to time we may update this privacy note. You can see the latest version on our website or you can call or email us and we will send a copy of it to you. If we make a significant change to how we use your information, we will let you know in advance.

Data Protection Questions or Concerns

The Kerry Blue Terrier Rescue is the data controller of the information we hold about you. If you have any questions or concerns about how we process your information, you can contact us by emailing kerrybluerescue@gmail.com or writing to us at:-

Data Protection Officer

10 Tennyson Square
Awsorth

Nottinghamshire
NG16 2SP

Information Commissioner's Office

lco.org.uk
Wycliffe House
Water Lane
Wilmslow
SK9 5AF
0303 123 113

ALWAYS HERE FOR THE KERRY BLUE TERRIER

Write to us at:

10 Tennyson Square
Awsorth
Nottinghamshire
NG16 2SP

Website and Social Media:

Facebook - <https://www.facebook.com/groups/417916765022877/?ref=bookmarks> ,
Website: <http://www.kerrybluerescue.co.uk/>
Instagram: [kerrybluerescue.co.uk](http://www.kerrybluerescue.co.uk/)

Main email address:

kerrybluerescue@gmail.com